

A MEMO

From: Margaret Kobia and Neil Levine EIP Co-Chairs
To: Member of EIP Advisory Group (list attached)
Re.: EIP Advisory Group Reconstitution (2017-2018)
Date: 16 November, 2016

Attachment: List of EIP Advisory Group Members (2015-2016)

I am writing to you in your capacity as a member of the current EIP Advisory Group (AG).

As we know, the current AG will soon complete its two-year term, and hence we need to start preparing to reconstitute the AG for the next two years (2017-2018). A simple process for reconstitution is proposed as follows:

- A call for applications for AG membership (2017-2018) to all EIP members would be launched during the EIP Annual Meeting on the 29th November 2016 and announced widely to all EIP members by email. Deadline for application is 31st January 2017.
- AG membership is by individual attached to an institution which is an EIP member.
- The application should comprise the following information: his/her journey with EIP and what he/she values about EIP, motivation to be on the AG, areas of expertise and how his/her areas of expertise relate to EIP Strategic Framework, and intended contribution to the EIP (5 pages max.)
- The Joint Secretariat will manage the process of applications and report to the EIP Co-Chairs.
- The Co-Chairs will review the applications, select and appoint the new AG members. Balanced representation of the countries, institutions and stakeholders that are championing the different pillars of EIP (Ref.: Paragraph 13 of the EIP Governance Arrangements) will be attempted, as well as a diversity of expertise, resources and networks that benefit EIP.
- The new AG will be announced and start its term on 1st March, 2017 and will meet in Q1/2017 for a business meeting (likely an online meeting).

As we will have an EIP Advisory Group Meeting after the EIP Annual Meeting on the 29th November 2016, we will have the opportunity to further discuss and agree on the process for reconstitution. In addition, we will have the opportunities to refresh ourselves on some essential principles on the roles and responsibilities of the AG as per the EIP Governance Arrangements, i.e.:

- **Paragraph 11:** An Advisory Group shall guide and oversee all operations of the EIP pillars, advising on the strategic direction and substantive content of outputs and deliverables. The Advisory Group members will also present the objectives and activities of the different EIP pillars in relevant external discussions, particularly through regular interaction with external fora such as the Global Partnership for Effective Development Cooperation.

- **Paragraph 12:** Within the scope of activities outlined in these Terms of Reference (ToRs), the Advisory Group will have the mandate to make decisions on behalf of EIP members, in addition to the Annual Meeting of the EIP, regular consultations and ad hoc consultations -- including, for example, on the revision of the present ToRs -- will be facilitated by the EIP Secretariat in order to ensure the effectiveness, inclusiveness, and transparency in the partnership.

These essential principles above will be introduced to the new Advisory Group members as guiding principles on how EIP is governed.

This Memo is meant as a heads-up for all of us as AG on the important task that we will conduct to reconstitute the new AG 2017-2018. As a group, the AG will have a meeting on 29 November 2016 after the EIP Annual Meeting in Nairobi to discuss and agree on the process of reconstitution.

I look forward to receiving your response on the above by email by Monday, 28 November 2016 and meeting you in Nairobi soon if you are attending the EIP Annual Meeting.

Attachment:

LIST OF EIP ADVISORY GROUP MEMBERS (2015-2016)

PARTNER COUNTRY

Bangladesh

1. Monowar Ahmed, Min of Finance
2. Rafique Ahmed Siddique, Min of Finance

Ghana

3. Gladys Ghartey, Ministry of Finance

Kenya

4. Prof. Margaret Kobia

Senegal

5. Saer Niang

NGO/CSO/THINK THANK

IBON

6. Jennifer Del Rosario Malonzo
7. Amy Padilla

AWEPA (Association of European Parliamentarians with Africa)

8. Kristen Heim
9. Ingrid Maria Johansen

Reality of Aid Africa Network

10. Vitalice Meja

African Capacity Building Foundation (ACBF)

11. Thomas Chataghalala Munthali
12. Robert Nantchouang

BILATERAL/MULTILATERAL ORGANIZATION

BMZ

13. Marion Fleuth-Leferink
14. Nicole Hofmann
15. Kerstin Remke

USAID

16. Neil Levine
17. Keith McLean

DFID UK

18. Katie Wiseman

Pacific Island Forum (PIF) Secretariat

19. Charmina Sali

GIZ

20. Tim Auracher
21. Helen Haile
22. Sonja Taylor

UNDP

23. Lawrence Adams, Coordinator, Learning Network on Capacity Development
24. Max Everest-Phillips, GCPSE
25. Arndt Husar, GCPSE UNDP
26. Shakesi Ahmad

OECD

27. Lisa Williams, OECD
28. Anna Piccinni

World Bank

29. Vivek Srivastava

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